



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 4, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, Tim Poirier and
James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, Town Clerk/HR Director; Chris Hills,
Planning Director; James Overton, Finance Director; Tina
Cheek, Parks and Recreation Director; Fred Boone, Town
Engineer; Jeff Triezenberg, Senior Planner; Jennifer Currin,
Senior Planner.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Roberson and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

February 7, 2011

February 12, 2011

...Motion by Councilor Roberson to approve the minutes of February 7, 2011 and February 12, 2011. Motion seconded by Councilor Poirier and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introduction of New Employees

Public Safety Director Shawn Brown introduced Public Safety Officer Greg Whitley and Firefighter Mike Boshart.

Mayor Killen welcomed both new employees and presented each with a town pin.

B. Fair Housing Proclamation

Mayor Killen proclaimed April, 2011 as "Fair Housing Month" and presented a proclamation to Linda Coleman.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Mayor Pro Tem Chalk reported that Waste Industries is picking up trash and recycle in Mingo Creek subdivision at 5:30 a.m.

Town Manager Seth Lawless responded that he would contact Waste Industries regarding the early pick up time.

ITEM V. CONSENT AGENDA

A. Supplemental Agreement – Bobby L. Murray Trust
Approve Bobby L. Murray Trust Supplemental Agreement.

B. Budget Amendment #2011 09
Adopt Budget Amendment #2011 09.

C. Budget Amendment #2011 10
Adopt Budget Amendment #2011 10.

D. Delegation of Authority for Surplus Property
Resolution #11-04-04-001
Adopt Resolution #11-04-04-001.

...Motion by Councilor Poirier to adopt the consent agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

ZMA-1-11 Town Park Rezoning

Public hearing opened at 7:05 p.m.

Planner Jeff Triezenberg presented a zoning map amendment to rezone approximately 69.85 acres located east of First Avenue and north of the North Carolina Railroad to Open Space Preserve (OSP). Mr. Triezenberg recommended referral to the Land Use Review Board.

No one else approached.

...Motion by Councilor Gleason to close the public hearing at 7:13 p.m. and to refer ZMA-1-11 to the April 11, 2011 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZTA-1-11 Land Use Administrator Interpretations
ORD #11-04-04-001

Planner Jeff Triezenberg reviewed the zoning text amendment to amend Chapter 2 (Section 2.3B) of the Unified Development Ordinance in regard to clarifying how the Use Matrices may be interpreted by the Land Use Administrator.

Mr. Triezenberg recommended adoption of the proposed statement regarding plan consistency and reasonableness of action, approval of ZTA-1-11 and adoption of Ordinance #11-04-04-001.

...Motion by Councilor Poirier to adopt the statement of plan consistency and reasonableness of action, to approve ZTA-1-11, and to adopt Ordinance #11-04-04-001. Motion seconded by Councilor Roberson and carried unanimously.

B. ZTA-2-11 Sideyard Setbacks
ORD #11-04-04-002

Planner Jennifer Currin presented a zoning text amendment to amend Sections 2.6-2.10 of the Unified Development Ordinance in regard to side setbacks for single-family residences and recommended adoption of the proposed statement of plan consistency and reasonableness of action, approval of ZTA-2-11 and adoption of Ordinance #11-04-04-002.

...Motion by Councilor Gleason to adopt the statement of plan consistency and reasonableness of action, to approve ZTA-2-11, and to adopt Ordinance #11-04-04-002. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

C. ZTA-3-11 Non-Conforming Street Frontages
ORD #11-04-04-003

Planner Jennifer Currin presented a zoning text amendment to amend Chapter 13 of the Unified Development Ordinance in regard to non-conforming street frontages. Ms. Currin reported staff's recommendation of approval as well as the Land Use Review Board's recommendation to modify the calculation of the 10% parking lot expansion.

...Motion by Councilor Eddins to adopt the statement of plan consistency and reasonableness of action, to approve ZTA-3-11, and to adopt Ordinance #11-04-04-003 with the Land Use Review

Board's recommendation. Motion seconded by Councilor Poirier and carried unanimously.

- D. ZTA-4-11 Chapters 3 & 4 Comprehensive Edit
ORD #11-04-04-004

Planner Jeff Triezenberg presented a zoning text amendment to amend Chapters 3 and 4 of the Unified Development Ordinance with technical edits for consistency of language and referencing, clarifications of intent and interpretation, and the removal of redundant text. Mr. Triezenberg recommended adoption of the statement of plan consistency and reasonableness of action, approval of ZTA-4-11 and adoption of Ordinance #11-04-04-004.

...Motion by Councilor Eddins to adopt the statement of plan consistency and reasonableness of action, to approve ZTA-4-11, and to adopt Ordinance #11-04-04-004. Motion seconded by Councilor Gleason and carried unanimously.

ITEM X. NEW BUSINESS

Board Updates

Old Town Oversight Committee:

Chairperson Cathy Meeler updated Council on items discussed including the Fayetteville Street Railroad closing, First Avenue Improvement Project, and the Knightdale Park.

Parks and Recreation Advisory Board:

Chelsea Sumner spoke about her positive experience as a teen member of the board.

ITEM XI. OTHER BUSINESS

Councilor Roberson announced the partnership between Forestville Road Elementary School and Crescent State Bank for a shredding fundraiser event to be held May 14th from 10 a.m. to noon.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason announced that the April meeting has been cancelled.

B. Finance

No report.

C. Public Safety

Councilor Eddins reported that tonight's meeting was cancelled and the next meeting will be held Wednesday, February 16, 2011.

D. Nominating

...Motion by Mayor Pro Tem Chalk from the Nominating Committee to make the following appointments to the Parks and Recreation Advisory Board:

Re-appoint William Lee as a resident member;

Appoint Dave Adams and Benjamin McDonald as resident members:

Appoint Bernice Campbell as a non-resident member.

Motion carried unanimously.

E. Liaison Reports

No report.

Mayor Killen announced the Town's Community Wellness Challenge food drive as a result of the recent employee Trip to Fit contest.

Mayor Killen thanked Boy Scout Troop 347 for attending the meeting.

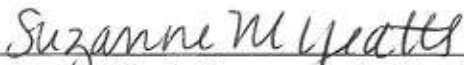
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Mayor Pro Tem Chalk to adjourn at 7:57 p.m. Motion seconded by Councilor Eddins and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts